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## Aware of Disability: Developing a Curriculum Based on Cognitive Evolution in Higher Education

### 1<sup>st</sup> TRANSNATIONAL PROJECT MEETING (KICK OFF MEETING) MINUTES

**Place:** Gaziantep University / Gaziantep / TURKEY

**Date:** February 27<sup>th</sup> – 28<sup>th</sup>, 2020

**Participant Organization:** Gaziantep University, Bursa Uludağ University, AHE University, Thessaly University

The project first transnational project meeting (kick off meeting) was held in Gaziantep University. All partners attended to the KoM. The minutes that are confirmed by the partners are as the followings,

#### 1. Transnational Project Meetings

Transnational meeting dates are foreseen as follows (These dates may vary in accordance with unforeseen demands and situations.):

a. The first transnational project meeting will be held in Greece *22nd - 23rd June 2020.*

\*Exact dates will be determined later.

#### 2. Tasks and Responsibilities

a. The survey will be revised accordance to the decisions taken during the kick off meeting by the coordinator and send it to all partners. The translation of the survey will be done by transnational partners.

b. All partners will implement the IO1's questionnaire in their institution.

c. The partners will share the data table as excel format with the coordinator when they finalized the survey process.

d. The template for the preparation of each partners' report will be sent by the coordinator.

e. After the kick off meeting all partners will send their tickets, boarding passes as scanned to the coordinator.

f. The project web site is published. And now the project web site should be disseminated by all partners in their official web site. Then the link where the project web site link shared will be sent to the coordinator.

g. The social media pages of the project should be disseminated by all partners.

h. The participant list, minutes document, the dissemination and visibility table and staff timesheets template will be sent to all partners by the coordinator.

*(Handwritten signatures of participants)*



University  
of Humanities  
and Economics  
in Lodz

